

Information available from Brookthorpe with Whaddon Parish Council under the Model Publication Scheme (Revised March 2026)

Information to be published	How the information can be obtained	Cost
Class1 - Who we are and what we do: (Organisational information structures, locations and contacts) This will be current information only	Website	Free
Who's who on the Council and its Committees	Website	Free
Contact details for Parish Clerk and Council members (named contacts where possible with telephone number and email address (if used))	Website	Free
Location of main Council office and accessibility details	N/A	
Staffing structure	N/A	

Class 2 – What we spend and how we spend it: (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)	Website	Free
Annual return from and report by auditor	Website	Free
Finalised Budget and Precept	Website	Free
Financial Standing Orders and Regulations	Website	Free
Grants given and received	Website	Free
Members allowances and expenses	Website	Free

Class 3 – What our priorities are and how we are doing: (Strategies and plans, performance indicators, audits, inspections and reviews)	Website	Free
Parish Plan	N/A	
Annual Report to Parish or Community Meeting	Website	Free
Quality Status	N/A	
Local Charters drawn up in accordance with DCLG guidelines	N/A	

Class 4 – How we make decisions: (Decision making processes and records of decisions)	Website	Free
Timetable of meetings (Council / Committee / Sub Committee)	Website and Noticeboard	Free
Agendas of meetings	Website and Noticeboard	Free
Minutes of meetings (this will exclude information that is properly regarded as private to the meeting)	Website	Free
Reports presented to Council meetings (this will exclude information that is properly regarded as private to the meeting)	Website	Free
Responses to Planning Applications	Stroud District Council Planning Website	Free
Bye-Laws	N/A	

Class 5 – Our policies and procedures: (Current written protocols, policies and procedures for delivering our services and responsibilities)	Website	Free
Policies and procedures for the conduct of council business: Procedural standing orders	Website	Free

Committee and sub-committee terms of reference	N/A	
Delegated authority in respect of officers	N/A	
Code of Conduct Policy statements	Website	Free
IT Policy	Website	Free
Data Protection Policy	Website	Free
Asset Register	Website	Free

<p>Class 6 – The services we offer: (Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses)</p> <p>Allotments</p> <p>Burial grounds and closed churchyards</p> <p>Community centers and village halls</p> <p>Parks, playing fields and recreational facilities</p> <p>Seating, litter bins, clocks, memorials and lighting</p> <p>Bus shelters</p> <p>Markets</p> <p>Public conveniences</p> <p>Agency agreements</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>	
--	--	--

Contact Details:
 Tina Balgobin
 Parish Clerk
 c/o Village Hall, Bondend Road, Gloucester
 Email: clerk@brookthorpewithwhaddon-pc.gov.uk
 Tel: 07849708278