

# BROOKTHORPE-WITH-WHADDON PARISH COUNCIL

Tina Balgobin

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## **NOTICE OF A PARISH COUNCIL MEETING**

Dear Councillor / Resident,

I hereby give notice of a Parish Council Meeting that will be held in the **Brookthorpe Village Hall on Tuesday 3 March 2026 at 7.45pm.**

**All Residents** of the Parish are welcome to attend, and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

**Parishioner Questions** To receive Parishioner Questions (*15 minutes maximum between 7.45pm and 8.00pm*).

Dated: 23 February 2026

*Tina Balgobin*

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Clerk to the Council

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## **AGENDA**

1. **Apologies** (To receive apologies for absence).
2. **Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the agenda to which the approved Code of Practice appears).
3. **Approval of the Minutes of the Parish Council Meeting held on Tuesday 3 February 2026.**
4. **To consider co-option requests.**
5. **Reports:**
  - (a) To receive a report from the County Councillor.
  - (b) To receive a report from the District Councillor.
6. **To receive a report on the proposed Whaddon Fields Development and Local Plan.**
7. **To receive an update on St Swithuns Church.**

**8. Finance**

- (a) To approve the Accounts for Payment as per the list circulated prior to the meeting.
- (b) To approve the change of the Parish Council Bank from Lloyds Bank to Unity Trust
- (c) To appoint Mrs Irena Litton BEM, PIALC as the Council's Internal Auditor Year ending 31 March 2026 at a cost of £200.
- (d) To approve the direct debit payments as per the list circulated prior to the meeting
- (e) To adopt the updated Asset Register as at the 1 February 2026
- (f) To approve remedial works to the two bus shelters in Brookthorpe

**9. To adopt the following policies:**

- (a) IT Policy (Assertion 10)
- (b) Risk Management Policy
- (c) Data Protection Policy

**10. Councillors Reports:** *(No debates or decisions can be made under this agenda item).*

**11. To note the date of the next meeting:** Tuesday 7 April 2026 at 7.45pm