

# **BROOKTHORPE-WITH-WHADDON PARISH COUNCIL**

## **MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL 9<sup>th</sup> MAY 2023**

### **1. PRESENT**

Messrs, J Hendry, R Stokes-Rhys, P Gaze, Mrs A Szabo [Parish Clerk] and 0 members of the public.

### **2. ELECTION OF CHAIRMAN**

It was proposed by Cllr P Gaze and seconded by Cllr R Stokes-Rhys that Cllr J Hendry be elected as Chairman. Cllr J Hendry was duly elected as Chairman and signed his declaration of acceptance.

### **3. ELECTION OF VICE-CHAIRMAN**

It was proposed by Cllr J Hendry and seconded by Cllr R Stokes-Rhys that Cllr P Gaze be elected as Vice-Chairman. Cllr P Gaze was duly elected as Vice-Chairman and signed his declaration of acceptance.

### **4. APOLOGIES FOR ABSENCE**

Cllr. D Kaspar

There were no other apologies for absence.

### **5. DECLARATION OF QUALIFICATION TO USE THE POWER OF GENERAL COMPETENCE AS POWER OF FIRST RESORT ON ALL SPENDING**

The Clerk reported that the Council was still eligible to use this Power. Councillors resolved to use this Power of first resort.

### **6. APPROVAL OF STATEMENTS OF ACCOUNTS**

The summary of accounts was agreed and signed as a true account of the Council's finances.

### **7. APPROVAL OF AGAR STATEMENTS**

a) Certificate of Exemption – It was proposed by Cllr R Stokes-Rhys and seconded by Cllr P Gaze that this statement be signed by the Chairman and RFO.

b) Annual Governance Statement – The Annual Governance Statements were agreed by all Councillors.

c) Accounting Statements – It was proposed by Cllr P Gaze and seconded by Cllr R Stokes-Rhys that this statement be signed by the Chairman and RFO.

### **8. TO REVIEW COUNCIL'S RISK MANAGEMENT**

a) GDPR risk assessment – Councillors all agreed that these were still fit for purpose and that there were no alterations needed.

b) General risk assessment – Councillors agreed that these were still fit for purpose and that there were no alterations needed.

### **9. TO AGREE COUNCILLORS SPECIFIC RESPONSIBILITIES**

Internal Auditor – Cllr P Gaze

Environment – Cllr D Kaspar

Highways – Cllr P Gaze

Planning – Cllr R Stokes-Rhys

Village Hall representative – Cllr P Gaze

### **10. QUESTIONS AND COMMENTS FROM THE PUBLIC**

There were no questions or comments from the public.