

# **BROOKTHORPE-WITH-WHADDON PARISH COUNCIL**

## **MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL 3rd MAY 2016**

### **1. PRESENT**

Messrs S Betts, G Simpson, Mrs L King, Mrs C Cooke, Mrs A Rigelsford [Parish Clerk] and 4 members of the public.

### **2. ELECTION OF CHAIRMAN**

It was proposed by Cllr G Simpson and seconded by Cllr L King that Cllr S Betts be elected as Chairman. Cllr Betts was duly elected as Chairman.

### **3. ELECTION OF VICE-CHAIRMAN**

It was proposed by Cllr L King and seconded by Cllr S Betts that Cllr G Simson be elected as Vice-Chairman. Cllr G Simson was duly elected as Vice-Chairman.

### **4. DECLARATION OF ACCEPTANCE TO OFFICE**

Declarations of acceptance to office were signed by all Councillors

### **5. APOLOGIES**

There were no apologies for absence

### **6. APPROVAL OF STATEMENTS OF ACCOUNTS**

The statement of accounts were agreed and signed as a true account of the Council's finances.

### **7. COMPLETION OF THE ANNUAL RETURN INCLUDING THE COUNCIL'S GOVERNANCE STATEMENT**

Statements were agreed by the Council and completed by the Chairman and the Responsible Financial Officer.

### **8. QUESTIONS AND COMMENTS FROM THE PUBLIC**

There were no questions or comments from the public.