

BROOKTHORPE WITH WHADDON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 6th JUNE, 2017

PRESENT

Messrs G Simpson [Chairman], David Kaspar, John Hendry, Mrs Lynda King, Mr Keith Rippington [County Councillor], Mrs Anne Rigelsford [Parish Clerk] and 0 members of the public.

17/061 APOLOGIES FOR ABSENCE

Cllr S Betts, Cllr D Mossman [District Councillor] and PCSO Debbie Collicot. There were no other apologies given for absence.

17/062 MINUTES OF THE LAST MEETING

The minutes of the Parish Council Meeting held on 2nd May and the minutes for the Annual Meeting of the Parish Council were both agreed and signed as true records.

17/063 MATTERS ARISING

Highways – There is still no confirmed date from Daniel Tiffney when the gateways would be installed. The Clerk was asked to chase this up and also confirm that the Gloucestershire County Council contribution had been ring-fenced and that it was still available. Concerns regarding the road signs being obscured by vegetation were also raised and the Clerk was asked to bring this up with Daniel.

Annual Parish Meeting – Although there had been a low turnout for this meeting Councillors felt that it had been a success. The fact the Sarah Dunning and the new manager for the MSA site was able to attend was felt to have been extremely positive.

7/064 MEMBERS' DECLARATION TO PECUNIARY INTERESTS TO ITEMS ON THE AGENDA

There were no declarations of interest to items on the agenda.

17/065 FINANCE

a) Cheques for agreement and signature

£	Mrs A Rigelsford	Clerks wages plus £12 home office allowance and expenses £35.40.
£70.00	HMRC	PAYE.
£1,000	Brookthorpe Village Hall	Donation to the cost of Summer Fayre.
£344.18	Came and Company	Council Insurance.

Powers used for Council's spending
General Power of Competence – Power of first resort

b) Independent Audit – The Clerk reported on Mr Norman's summary of recommendations.

1. Update Asset Register and reflect cost of computer on Annual Return. The Clerk reported that she had done this.
2. Review of Financial Regulations and Internal Controls to include issues raised in this report.
3. Minute review of Risk Assessment document. This will be included in these minutes.
4. Ensure that the cheque numbers are written on all invoices.

17/066 PLANNING

a) New applications for discussion

S.17/0882/FUL	Wynstones School Church Lane Whaddon	Erect a fence within the site and around most of the school perimeter where adequate fencing is not already in place. In most sections the fence will be 2.4 or 1.8m high and consist of green mesh with steel posts. In other sections the fence will be of wooden construction and be 1.8m high. The objective is to provide enhanced security as required by school inspectors.
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Councillors had no objections to this application. *S*

b) To receive decisions from Stroud District Council.
S17/0386/HHOLD Brookthorpe Court Approved.

17/067 COUNTY COUNCILLOR'S REPORT

County Councillor Keith Rippington introduced himself and received the Council's main concerns regarding highway issues.

17/068 DISTRICT COUNCILLOR'S REPORT

Cllr D Mossman had reported that due to the general election there was nothing to report from the District Council.

17/069 RISK MANAGEMENT STATEMENT

The statement for the financial year 2017/18 was reviewed and accepted by the Council. As a result, it was agreed that Cllr J Hendry would carry out the next audit with Cllr L King and then he would carry out the audits for the rest of the year.

17/070 PHONE BOX REFURBISHMENT

The Clerk advised that due to the cost of the total refurbishment costing over £500, three quotes would be required. Councillors felt that this was an unacceptable cost and that at the Annual Parish Council meeting Andy Murray suggested that the Neighbourhood Warden Scheme could carry out cleaning and painting free of charge. The Clerk was asked to investigate this.

17/071 INFORMATION EXCHANGE FOR COUNCILLORS

There was no further information to pass on to Councillors.

17/072 QUESTIONS AND COMMENTS FROM THE PUBLIC

There were no other questions or comments from the public.

17/073 DATE OF THE NEXT MEETING

Tuesday 4th July 2017.

There being no other business the meeting closed at 9.34 pm.

Chairman

Date... 4/7/17