

BROOKTHORPE WITH WHADDON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 4th OCTOBER, 2016

PRESENT

Messrs Stephen Betts [Chairman], Gordon Simpson, David Kaspar, Mrs Lynda King, Joanne Cooke, Katherine Murphy, Cllr Dave Mossman [District Councillor] Mrs Anne Rigelsford [Parish Clerk] and 5 members of the public.

16/078 APOLOGIES FOR ABSENCE

Cllr Tom Skinner [District Councillors], PCSO Debbie Campbell. There were no other apologies given for absence.

16/079 MINUTES OF THE LAST MEETING

The minutes of the Parish Council Meeting 6th September were agreed and signed as true record.

16/080 MATTERS ARISING

Highways matters – There had been no further correspondence from Daniel Tiffany regarding the issues of the gateway project, mini roundabouts and the footpath up Horsepools Hill, a meeting to discuss the kerbing outside St Margaret's Church and the clearing of vegetation from road signs.

16/081 MEMBERS' DECLARATION TO PECUNIARY INTERESTS TO ITEMS ON THE AGENDA

Cllr J Cooke declared her interest in Item 6a) on the Agenda, Planning Application S.15/1552/FUL. There were no other declarations of interest to items on the agenda.

16/082 FINANCE

a) Cheques for agreement and signature

£	Mrs A Rigelsford	Clerk's wages plus £12 home office allowance
£70.00	HMRC	PAYE

Powers used for Council's spending
General Power of Competence – Power of first resort

- b) External Audit Report from Grant Thornton – The Clerk reported that although the auditors found that the financial matters of the Council were in good order for the financial year 2015/16, they did find that the recording of Fixed Assets and Trust Funds on the Annual Return form were not recorded correctly and should be corrected next year. They also found that the Period of Electors Rights ran from the wrong dates and although it was still the required amount of working days this did not cover the first 10 working days of July.
- c) Internal Report – Cllr Lynda King reported that the recording of £82.82 for Clerks expenses in minute 16/055a) was recorded in error. Also that minute 16/031a) recorded that a cheque for payment was £120, that the invoice was for £170 but the Cheque payment was for £190. The Clerk explained that there had been a missing invoice of £20. This was presented to the Council. The minuted amount should have read £190. Both minutes [16/055a) and 16/031a)] were corrected and signed and dated by the Chairman.

16/083 PLANNING

a) New applications for discussion

S.16/1552/FUL	Land Adjacent to the Old Coach House Brookthorpe	Erection of single dwelling with garage
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Cllr J Cooke left the room and took not part in the discussion.

All Councillors felt that they fully supported this application on the grounds of significant reasons for exemption. The clerk was asked to request that this application is referred to the Development Control Committee for their judgement.

b) Decisions from Stroud District Council

S.16/1677/HHOLD	Daniels Cottage	PERMISSION
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16/084 COUNTY COUNCILLOR'S REPORT

No report had been received from Cllr Jason Bullingham this month.

16/085 DISTRICT COUNCILLOR'S REPORT

Cllr Dave Mossman reported that the enforcement team, regarding planning, are taking action more often and are now wining appeals due to the adoption of the Local Plan. The Clerk was asked to forward details of the corner site and Gypsy Site both in Naas Lane as enforcement notices have been issued and not followed up in the past.

He has pushed for presentations regarding the forthcoming changes in waste collection, to be made within his ward.

16/086 MEMORANDUM OF UNDERSTANDING

Following discussions with Gloucester City Council Cllr Dave Mossman reported that it has been proposed to provide a buffer zone between Grange Road and Whaddon to safeguard its rural nature and prevent it being built on. The Clerk was asked to write to Mark Russell requesting this on the Council's behalf.

16/087 VILLAGE HALL FEASIBILITY STUDY

After a discussion it was agreed to match fund this study with £500 in order that the Village Hall Committee can develop an extension plan and apply for funding.

16/088 RISK ASSESSMENT FOR COUNCIL'S FIXED ASSETTS

Cllr Gordon Simpson apologised for not carrying this out and asked the Clerk to resend details of what needed to be carried out.

16/089 SPRING BULBS

The Council agreed to purchase spring bulbs at a cost of £50. These will be planted in Brookthorpe by Mr Bruce Wiggall and in Whaddon by Mr Eric Hibbert.

16/090 INFORMATION EXCHANGE FOR COUNCILLORS

The Council was asked if it would donate to the children's Christmas party to be held on 17th December. I was agreed to put this item on the Agenda for next month.

16/091 QUESTIONS AND COMMENTS FROM THE PUBLIC

It was reported that the footpaths between Hillmead and the A4173 had not been repaired and were in a dangerous state. The Clerk was asked to follow this up.

David Lynne gave a short presentation regarding the highway changes in Haresfield Lane.

16/092 DATE OF THE NEXT MEETING

Tuesday 1st November 2016.

There being no other business the meeting closed at 9.20 pm

Chairman

Date.....