

# BROOKTHORPE WITH WHADDON PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON 5<sup>th</sup> JUNE 2018

### PRESENT

Messrs Steve Betts [Chairman], Gordon Simpson, David Kaspar, John Hendry, Mrs Lynda King, Cllr Keith Rippington [County Councillor], Mrs Anne Szabo [Parish Clerk] and 2 members of the public.

### 18/050 APOLOGIES FOR ABSENCE

Mr D Mossman [District Councillor].

There were no other apologies given for absence.

The Chairman closed the meeting in order to receive a presentation from Dee Prout with regard to the safety of rural roads, and particularly Haresfield Lane for horse riders. Councillors agreed in principal to request a speed and volume survey for Haresfield, Upton and Naas Lane, and prepare a report of the area as to where signage may go.

The Chairman re-opened the meeting.

### 18/051 MINUTES OF THE LAST MEETING

The minutes of the Parish Council Meetings held on 1<sup>st</sup> May were agreed and signed as a true record, as were the minutes to the Annual Parish Meeting that took place on 22<sup>nd</sup> May.

### 18/052 MATTERS ARISING

Whaddon Garage Parking – Mr E Hibbert advised that due to misinformation originally given by Gloucestershire Highways Department, that this project has been further delayed, and it is now unclear what the future situation will be.

Defibrillator – Mr E Hibbert reported that the first one has been fitted at Whaddon but requires checking. However, one cabinet appears to be faulty. South Western Ambulance Service has been informed.

Asset Checks – The Clerk advised that these must be done at least quarterly. She stressed that if there was a case of litigation the Council may well be asked to provide evidence of regular checks, and these must be documented fully and separately to the minutes. It was reported that photos would be taken on a regular basis by Cllr Gordon Simpson.

### 18/053 MEMBERS' DECLARATION OF PECUNIARY INTERESTS TO ITEMS ON THE AGENDA

There were no declarations of interest to items on the agenda.

### 18/054 FINANCE

#### a) Cheques for agreement and signature

£	Mrs A Szabo	Clerk's wages plus £12 home office allowance plus £154.07 expenses
£75.00	HMRC	PAYE

Powers used for Council's spending  
General Power of Competence – Power of first resort

#### b) Statements of Accounts

These were signed as representing a true reflection of the Council's finances.

#### c) Annual Return, Councils Governance Statements and Certificate of Exemption for full External Audit.

These were agreed, completed and signed.

d) Independent Auditor's Report

This was examined and comments noted. The Clerk reported that the asset register had already been updated. She would ensure that cheque numbers appear on all invoices in future and that updated budget control would be discussed in line with Financial Regulations.

**18/055 PLANNING**

- a) New applications for discussion.

There were no new plans for discussion.

- b) Concerns with regard to application S.17/1535/FUL at Chambers Farm.

Councillors were disappointed that Enforcement Officers have found that there are no grounds for action against work that appears to have been started. However, any actions taken prior to planning being granted will have to be reinstated should the application fail. Councillors agreed to continue to monitor the situation.

**18/056 COUNTY COUNCILLOR'S REPORT**

Keith apologised for recent non-attendance at meetings due to illness. He went on to report that the County Council is preparing its five-year plan, child care and care of the elderly being a priority. Protest continues outside Shire Hall against the Javelin Park incinerator.

Concerns were raised to Keith with regard to lack of Highways support and difficulties caused by misinformation from their department.

Blocked drains, it was reported to Keith that following the resurfacing of the A1473 the drains through Brookthorpe and on to Whaddon are blocked. Concerns were raised as to whether this was part of the resurfacing contract and if it has been paid for.

Keith notified that some of the work has still to be completed on the gateways project.

**18/057 GENERAL DATA PROTECTION REGULATIONS**

The Clerk reported that the Council was now compliant with the new regulations. Councillors agreed the Privacy Notices and Risk Assessment which will come into immediate effect.

Risk Assessment approved proposed by Cllr Lynda King and seconded by Cllr John Hendry.

**18/058 DEFIBRILLATOR TRAINING**

It was agreed that this should take place after the Summer Fair. The Clerk was asked to check availability of the hall.

**18/059 COMMUNITY REPORT FROM GLOUCESTERSHIRE CONSTABULARY**

Cllr John Hendry outlined the latest crime awareness information that had been sent through from the Constabulary.

**18/060 COUNCILLORS' INFORMATION**

There was no information to pass on by Councillors.

**18/061 QUESTIONS AND COMMENTS FROM THE PUBLIC**

There were no questions from the public.

**18/062 DATE OF THE NEXT MEETING**

Tuesday 3rd July

There being no other business the meeting closed at 9.50 pm.

Chairman .....

Date.....