

# BROOKTHORPE WITH WHADDON PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON 5<sup>th</sup> FEBRUARY 2019

### PRESENT

Messrs Steve Betts [Chairman], David Kaspar, John Henry, Gordon Simpson, Mrs Colleen Summers, Cllr D Mossman [District Councillor], Mrs A Szabo [Parish Clerk] and 2 members of the public.

### 19/001 APOLOGIES FOR ABSENCE

Cllr Lynda King, and PCSO Debbie Collicot.

There were no other apologies given for absence.

### 19/002 CO-OPTION OF NEW COUNCILLOR

It was proposed by Cllr S Betts and seconded by Cllr J Hendry that Colleen Summers be co-opted onto the Council. This was agreed by all Councillors present and Colleen was duly co-opted onto the Council having signed the declaration of acceptance to the Office of Parish Councillor.

### 19/003 MINUTES OF THE LAST MEETING

The minutes of the Parish Council Meeting held on 4<sup>th</sup> December were agreed and signed as a true record.

### 19/004 MATTERS ARISING

Damaged Gateway Sign – The Clerk reported that highways are asking for an approximate date that the sign was damaged. It was reported by the Chairman that the damage happened in September. Due to the continual lack of response from Daniel Tiffany, the Clerk was asked to request that Daniel's manager to attend the next meeting.

### 19/005 MEMBERS' DECLARATION OF PECUNIARY INTERESTS TO ITEMS ON THE AGENDA

There were no declarations of interest to items on the agenda.

### 19/006 FINANCE

a) Cheques for agreement and signature

|         |                          |  |
|---------|--------------------------|--|
| £150.00 | Mrs A Szabo              | Clerk's wages plus £24 home office allowance |
|         | HMRC                     | PAYE   |
| £193.50 | Brookthorpe Village Hall | Telephone line/TV Licence                    |
| £22.50  | PATA                     | Payroll                                      |
| £198.00 | Brookthorpe Village Hall | Meetings                                     |
| £12.55  | Came and Company         | Insurance                                    |
| £645.00 | Mr Hibbert               | Bus Shelters                                 |

Powers used for Council's spending  
General Power of Competence – Power of first resort

b) Independent Audit

Councillors agreed to the increase of £5 to £75 for the service offered by Mr Peter Newman.

### 19/007 PLANNING

a) New applications for discussion.

There were no new applications for discussion.

### 19/008 COUNTY COUNCILLOR'S REPORT

There had been no report received.

### 19/009 DISTRICT COUNCILLOR'S REPORT

Dave Mossman reported that on the local plan review, all parties have now had their say and comments are now being analysed, and will be available on the website in March. A draft plan will go out for consultation in the Autumn.

There is a legal duty to co-operate with neighbouring councils and the independent assessor will decide if this has happened. Officers at the District Council feel that any plan that does not show this would be turned down by the inspector and may leave the district vulnerable to developers.

Councillors questioned as to whether it is prudent to offer up land without being asked. Dave Mossman answered all questions from the public and Parish Councillors.

**19/010 CLERK'S SALARY**

It was proposed by the Chairman and seconded by Cllr Gordon Simson that the Clerk's wages should increase to £7,000 per annum on the understanding that this is frozen for 5 years, the hours stay the same and that she works for no other council while in Brookthorpe-with-Whaddon Parish Council's employment. The justification being recognition for unpaid overtime and loyalty to the Council. The agreement is within national guidelines and deemed necessary due to the difficulty of finding a qualified clerk following Mrs Szabo's letter of resignation dated 2<sup>nd</sup> January 2019.

**19/011 MEMORIAL BENCH**

A second bench, costing £1000, would replace old one at Village Hall. Proposed by Cllr Dave Kaspar and seconded by Cllr Gordon Simpson all Councillors were in agreement.

**19/012 COMMUNITY REPORT FROM GLOUCESTERSHIRE CONSTABULARY**

Cllr John Hendry outlined the latest information.

**19/013 COUNCILLORS' INFORMATION**

The Chairman reported that the bus stop pads are in need of cleaning as they are dangerous and slippery. Mr Eric Hibbert was asked if he would look at this.

The Chairman reported that telephone box in dangerous state it needs to be secured, made safe and painted.

The Clerk was asked to put this item on the agenda for next month.

The Clerk was asked to invite Chief Executive, Kathy O'Leary to the next meeting.

The Clerk suggested that the Council may wish to revisit embarking on a Neighbourhood Development Plan.

The Clerk was asked to put this on the Agenda for March.

The Chairman reported that mud on Church Lane appears to be an ongoing problem. It seems that the main problem comes from farm vehicles and indiscriminate parking on the verges in the lane. The Clerk was asked to write to John King, St Margaret's' PCC and Wynstones School.

Cllr Dave Kaspar reported that the recent fly tipping in Upton Lane had been cleared within 24 hours by Stroud District Council. Fly tipping was also taking place at the bottom of Gilberts Lane. The Clerk was asked to inform Stroud District Council.

Cllr Dave Kaspar reported that he had attended the incinerator meeting 24<sup>th</sup> Jan. Particle monitors costing £29,000 will provide a base line reading and then readings for three years. Testing will take place every 15 mins 24/7 from the incinerator monitors. Emissions Monitoring will be taking random samples. If the limits set under EU standards are exceeded, the incinerator must shut down. First firing now in April.

Community Funding Grants opens March.

**19/014 QUESTIONS AND COMMENTS FROM THE PUBLIC**

Concerns were raised as to the state of verges after the works done by Gigaclear. The Clerk was asked to follow this up with County Highways.

Village Hall extension – Stroud District Council had given support to draft plans with proviso regarding parking. Formal approval of plans is expected by end of spring and quotations for carrying out the work is being sought.

It was suggested that a plaque in memory of Jenny Beer, who was resident and Clerk to the Parish for a great many years, be placed by the sundial.

Concerns were raised with regard to the number of vehicles parked at Whaddon Garage. The Clerk was asked to request the police look into this to ensure that tax and insurance are in place.

**19/015 DATE OF THE NEXT MEETING**

Tuesday 5<sup>th</sup> March 2019

There being no other business the meeting closed at 9.40.

Chairman .....

Date.....