

# BROOKTHORPE WITH WHADDON PARISH COUNCIL

## MINUTES OF THE REMOTE MEETING HELD ON 3<sup>rd</sup> NOVEMBER 2020

### PRESENT

Messrs J Hendry [Chairman], D Kaspar, Paul Gaze, Rhodri Rhys, Mrs A Szabo [Parish Clerk] and 2 members of the public.

### 20/115 APOLOGIES FOR ABSENCE

Cllr Philippa Bishop.

There were no other apologies given for absence.

### 20/116 MINUTES OF THE LAST MEETING

The minutes of the Parish Council Meeting held on 6<sup>th</sup> October were agreed and signed as a true record.

### 20/117 MATTERS ARISING

Walled Garden at Wynstones School Farm – The Clerk confirmed that this had not been listed. Cllr Rhodri Rhys stated that the farm is now not due to be sold until at least November 2021.

Defibrillator at Fagin’s Public House – Cllr Philippa Bishop had notified the Clerk that a sign had been placed by the till to notify staff of its presence. The Clerk had told her that the provided sign must be placed so that members of the public are also aware. Cllr Philippa Bishop had also stated that she would place signs in the ‘bus shelter pointing to the defibrillators.

Casual Vacancy – The Clerk confirmed that the Council is now able to co-opt a new councillor.

### 20/118 MEMBERS' DECLARATION OF PECUNIARY INTERESTS TO ITEMS ON THE AGENDA

There were no declarations of interest to items on the agenda.

### 20/119 FINANCE

a) Cheques for signature

£544.53	Mrs A Szabo	Clerk’s wages, expenses and home office allowance
£91.60	HMRC	PAYE

b) To consider 6 monthly budget review as circulated. It was decided to defer this item until the 1<sup>st</sup> December meeting.

c) Change in bank mandate form update – The Clerk confirmed that this had been completed and sent off.

d) To arrange pre-precept meeting – It was agreed that Cllrs John Hendry, Rhodri Rhys and David Kaspar would meet remotely to prepare a draft precept, on Tuesday 10th November.

### 20/120 PLANNING

a) Planning Applications for consideration

S.20/2155/HHOLD	3 Maitlands Brookthorpe	Proposed single storey extension to rear to replace existing conservatory. Councillors found no objections to these proposals
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### 20/121 LOCAL PLAN UPDATED CONSULTATION

After a discussion it was decided that each Councillor would respond as individuals and that the Chairman would prepare a response from the Parish Council.

### 20/022 TREE PRESERVATION ORDERS

The Clerk confirmed that she had received details of 11 old and important oak trees so that a request can be made. Cllr Rhodri Rhys stated that he was still to complete his part of the survey.

### 20/023 GRANT REQUEST

It was agreed to grant £750 towards upkeep of St Swithun’s churchyard and £1,000 towards the Village Hall extension. It was noted that the Village Hall had received £500 towards the VE day celebrations that could then not go ahead due to COVID-19. It was agreed that these will be used for a community event as soon as is possible.

**20/024 MEMORIAL TO ELIZABETH AND CHRIS BRENT-SMITH**

It was suggested that a simple plaque be placed on the sundial at the Village Hall. Cllr David Kaspar to liaise with the family.

**20/125 REPLACEMENT BENCH FOR ST SWITHUN’S CHURCHYARD**

Cllr Rhodri Rhys stated that this was still work in progress.

**20/126 INFORMATION FOR COUNCILLORS**

Website – The Clerk notified the Council that new guidance for websites have been published.

Councillors discussed these and felt the website complies with these guidelines.

External Audit – The Clerk confirmed that this has now been completed. Report to be sent to Councillors for discussion on 1<sup>st</sup> December.

**20/127 QUESTIONS AND COMMENTS FROM THE PUBLIC**

Freedom of Information – The Council was asked if they would consider applying to the County Council for freedom of information regarding traffic flows at St Barnabas Roundabout under the Freedom of Information Act. This was agreed to.

There were no further comments or questions from the public.

**20/128 DATE OF THE NEXT MEETING**

Tuesday 1<sup>st</sup> December starting at 8pm remotely through zoom.

There being no other business the meeting closed at 10.08 pm.

Chairman .....

Date.....